

CODE SHEET FOR THE
NIH SPECIAL VOLUNTEER PROGRAM AND
GUEST RESEARCHER ASSIGNMENT

TYPE OF
SERVICE

1 = SPECIAL VOLUNTEER
2 = GUEST RESEARCHER

NAME

LAST

FIRST

MI

POSITION
TITLE
(OPTIONAL)

DATE OF
BIRTH

YR

MO

DAY

ADMIN
CODE

SERVICE
START DATE

YR

MO

DAY

SERVICE
END DATE *

YR

MO

DAY

CITIZENSHIP

1 = U.S. CITIZEN
8 = OTHER

HIGH-ED
LEVEL **

COMPENSATION FROM
OUTSIDE SOURCES

Y = YES
N = NO

* At time of EOD, enter scheduled ending date; a revised date should be entered if the assignment is extended or terminates earlier.

** Use the same Highest Educational Level codes as used in TDCS.