

Request for Transmission of Telegraphic Message USE PRESCRIBED BY NIH MANUAL 1766-26101-35-1		NIH COMMUNICATIONS USE ONLY	
NAME		ICD	DATE OF REQUEST
BUILDING/ROOM	PHONE NO.	CAN	TYPE OF MESSAGE <input type="checkbox"/> Single <input type="checkbox"/> Multiple address <input type="checkbox"/> Book
ADMINISTRATIVE OFFICER/APPROVING OFFICIAL (Typed name)		(Signature)	DATE APPROVED

MESSAGE TO BE TRANSMITTED

1. Please double space and use ALL CAPITAL LETTERS.

2. Type within the dotted lines.

3. When preparing the message, do not use symbols. Use these replacements:

<u>Instead of:</u>	\$	%	#	&	@
<u>Use:</u>	DLRS	PCT	NO.	AND	AT

TO: