

TRANSACTION CODES		<b>Inventory Transaction Record</b>				
CA	Stock increase (adj. up)	CUSTOMER INFORMATION: Name			DOCUMENT NO./WSDD NO.	
CD	Donation					
CV	Vendor replacement	Building and Room			Phone No.	
DA	Stock decrease (adj. down)					
DD	Damaged stock	WAREHOUSE LOCATION				
DR	Return to vendor					
DT	Stock transfer					
DW	Stock write-off					
TRANS. CODE	NATIONAL STOCK NUMBER	QUANTITY	ISSUE UNIT	DATE PROCESSED	DESCRIPTION	

REMARKS

INVENTORY LIAISON AUTHORIZATION	DATE
WAREHOUSE FOREMAN CONCURRENCE	DATE
BRANCH CHIEF APPROVAL	DATE