CODE SHEET FOR THE
NIH SPECIAL VOLUNTEER PROGRAM AND
GUEST RESEARCHER ASSIGNMENT

TYPE OF
SERVICE ☐   1 = SPECIAL VOLUNTEER
            2 = GUEST RESEARCHER

NAME ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐   ☐☐☐☐☐☐☐☐☐☐   ☐
     LAST   FIRST   MI

POSITION
TITLE ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
(OPTIONAL)

DATE OF
BIRTH ☐☐   ☐☐   ☐☐   ADMIN H N ☐☐☐☐☐
        YR   MO   DAY   CODE

SERVICE
START DATE ☐☐ ☐☐ ☐☐   SERVICE
            YR   MO   DAY   END DATE * ☐☐ ☐☐ ☐☐
                                          YR   MO   DAY

CITIZENSHIP ☐   HIGH-ED
                  LEVEL ** ☐☐   COMPENSATION FROM
                                  OUTSIDE SOURCES   ☐

  1 = U.S. CITIZEN   Y = YES
  8 = OTHER   N = NO

 * At time of EOD, enter scheduled ending date; a revised date should
   be entered if the assignment is extended or terminates earlier.

 ** Use the same Highest Educational Level codes as used in TDCS.

NIH 2652 (06/13)   Use prescribed by NIH Manuals 2300-308-3 and 2300-320-5